

**ROBERTA M. CORREA**  
MAYOR - COMMISSIONER

**TAMMIE McCASKILL**  
COMMISSIONER

**JUSTIN R. CAMPBELL**  
COMMISSIONER

**WILL JONES**  
COMMISSIONER

**RUFUS J. BOROM**  
COMMISSIONER



**TROY BELL**  
CITY MANAGER

**JANE WEST, ESQ.**  
CITY ATTORNEY

**SUNNI L. KRANTZ, CMC**  
CITY CLERK

**MARCIA G. CARTY, CPA**  
FINANCE DIRECTOR

**JASON L. SHAW, SR**  
CHIEF, POLICE DEPT.

**CHRIS TAYLOR**  
CHIEF, FIRE DEPT

**AGENDA**  
**CITY COMMISSION MEETING**  
**April 25, 2024 at 6:00 PM**

**1. CALL TO ORDER**

- a. Invocation
- b. Pledge of Allegiance led by Commissioner Campbell
- c. Roll Call

**2. APPROVAL OF MINUTES**

- a. April 11, 2024

**3. PUBLIC RECOGNITION/PRESENTATIONS**

- a. PROCLAMATION - Historic Preservation Month - May 2024 - Requestor Main Street Palatka
- b. PROCLAMATION - Municipal Clerks' Week May 5 - May 11, 2024 - Requestor City Clerk's Office
- c. IN THE SPOTLIGHT - Employee of the Month

**4. CITY MANAGER AND ADMINISTRATIVE REPORTS**

- a. City Owned Properties Code Violations Progress Update
- b. Hank Bryan Park Improvements Update
- c. Jenkins Community Center Improvements Update
- d. Quarterly Financial Report for the Six Months Ended on March 31, 2024

**5. PUBLIC COMMENTS**

- a. General Public Comments - (Speakers limited to three minutes - no action taken on items)
- b. Commission and Staff Response

**6. CONSENT AGENDA**

- a. ADOPT RESOLUTION 2024-R-76 authorizing the payment to EES (Emergency Environmental Services) for emergency containment and cleanup of chemical spill at the RC Willis Water Treatment Plant on November 8, 2023
- b. ADOPT RESOLUTION 2024-R-97 authorizing FY2023-24 budget amendments/ratifying the Community Redevelopment Agency (CRA) items from April 8th 2024 meeting.

- c. ADOPT RESOLUTION 2024-R-80 authorizing execution of a quote to purchase a sewage pump and motor for the main lift station of the City of Palatka
- d. ADOPT RESOLUTION 2024-R-94 authorizing the Palatka Police Department to accept and utilize the Bureau of Justice Assistance 2024 Edward Byrne Memorial Justice Grant (JAG) C Program Funds in the amount of \$20,749 for the purchase of three (3) laptop computers and an interview recording system (100% funded)
- e. ADOPT RESOLUTION 2024-R-96 amending the 2023-2024 FY General Fund Budget to recognize revenue from the Police Department trading vehicles and receiving settlement revenue.
- f. ADOPT RESOLUTION 2024-R-98 authorizing the execution of Libra Philanthropies Foundation Inc. Grant Agreement in the amount of \$15,000 to the City of Palatka, Palatka Community Affairs and Recreation Department.
- g. ADOPT RESOLUTION 2024-R-99 authorizing the execution of non-monetary Change Order 1 to Florida Department of Environmental Protection Grant Agreement LPA0354 for Sewer Main and Manhole
- h. ADOPT RESOLUTION 2024-R-93 authorizing the execution of a Memorandum of Understanding between the Florida Department of Environmental Protection and the City of Palatka Noticing the City's intent to complete a utility project within the bounds of Ravine Gardens.
- i. ADOPT RESOLUTION 2024-R-100 authorizing execution of an Agreement with Florida Commerce re-designating Palatka as a Rural Area of Opportunity in the North Central Florida Rural Area of Opportunity for an additional 5-year period.
- j. ADOPT RESOLUTION 2024-R-87 authorizing the execution of Passero Associates Work Order No. 2024-71 for the Airport Security Gate and Access Control Improvements Project for a not-to-exceed amount of \$10,000 (100% FDOT grant funded).
- k. ADOPT RESOLUTION 2024-R-88 authorizing the execution of Passero Associates Work Order No. 2024-72 for the Emergency Generator Project at the Airport for a not-to-exceed amount of \$10,000 (100% FDOT grant funded).
- l. ADOPT RESOLUTION 2024-R-101 authorizing utilization of the Florida Sheriff Association Contract No. FSA22-TRS24.0 for the purchase of tires and related products and services in the City's fleet.
- m. ADOPT RESOLUTION 2024-R-90 granting a Special Events permit for the Family Friendly Funday to Big Homie Urban Life Center on April 28; May 5, 12, 19, 26; and June 2, 2024
- n. ADOPT RESOLUTION 2024-R-92 granting a Special Events Permit for the May Day Celebration to Christ Witness Church on May 4, 2024
- o. ADOPT RESOLUTION 2024-R-91 granting a Special Events Permit for Papa Ray's 1st Annual Car Show to Papa Ray's BBQ on May 11, 2024
- p. ADOPT RESOLUTION 2024-R-89 granting a Special Events Permit for the Wolfson's Children's Hospital Bass Tournament on May 16 -18, 2024

**7. REGULAR BUSINESS**

- a. ADOPT RESOLUTION 2024-R-95 authorizing a FY 2023-2024 budget amendment to allocate \$64,772.54 in additional funds towards the reconstruction of St. Johns Avenue from 19th Street to the CSX Rail Corridor
- b. UPDATE/DIRECTION - Utility Assistance Program and American Rescue Plan Act (ARPA) funding

**8. COMMISSIONER COMMENTS**

**9. ADJOURN**

<p><b>Upcoming Events:</b>  April 25 – Student of the Month 5:30 PM  April 25 – City Commission Meeting 6:00 PM  May 9 – City Commission Meeting 6:00 PM  May 23 – Student of the Month 5:30 PM  May 23 – City Commission Meeting 6:00 PM  May 27 - City offices closed in observance of Memorial Day  June 7 - Community Redevelopment Agency Budget Workshop 2:30 PM  June 7 – City Commission Budget Workshop 4:00 PM  June 10 – Community Redevelopment Agency Meeting 5:00 PM  June 13 – City Commission Meeting 6:00 PM  June 19 – City offices closed in observance of Juneteenth  June 20 - Community Redevelopment Agency Budget Workshop 2:30 PM  June 20 – City Commission Budget Workshop 4:00 PM</p>	<p><b>Board Vacancies:</b>  Planning Board - 2 vacancies  Police Officers' Pension Board - 1 vacancy  Putnam County Library Board - 1 City appointment vacancy  Putnam County Better Place Plan Oversight Committee - 1 City appointment vacancy  Zoning Board of Appeals - 3 vacancies</p>
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